Final inspection cleaning guide

The following cleaning guide has been compiled to assist you in leaving the property in a clean and tidy state before returning keys to our office. By ensuring that all items are attended to you will avoid cleaning costs and other charges being deducted from your Bond.

KITCHEN

- ○ Oven and grill to be cleaned. Baking trays/drip trays and oven racks to be cleaned of all grease.
- ○ Cook top including burners to be cleaned and polished.
- ○ Range hood to be cleaned including filters.
- ○ All cupboards to be cleaned inside and out (don't forget the tops of cupboards).
- ○ Front of cupboard doors to be wiped clean.
- ○ Sink taps to be cleaned and polished.
- ○ Waste disposal unit to be flushed through.
- ○ Walls and tiled areas to be free from grease.
- ○ All benches and floors to be cleaned and free from grease.
- ○ Dishwasher is to be left clean. Wipe over door inside and out including seals. Remove and clean filter from bottom drainer.

BATHROOM / EN SUITE

- ○ Shower recess to be scrubbed. Tiles and grouting to be free of all soap residue and mould. Tap fittings to be polished.
- ○ Shower curtain (if applicable) to be washed.
- ○ Shower screen to be cleaned and free of all soap residue and mould.
- ○ Bath/hand basins to be cleaned and tap fittings to be polished.
- ○ All plug holes to be clean and free of debris.
- ○ Mirrors to be wiped over and streak free.
- ○ All drawers and cupboards to be cleaned and free from residue hair, grime and dust.
- ○ Exhaust fan cover to be removed and cleaned.

TOILET

- ○ Toilet bowl, seat and cistern to be cleaned thoroughly and disinfected.
- ○ Exhaust fan cover to be removed and cleaned.

LAUNDRY

- ○ Cupboards to be cleaned thoroughly inside and out.
- ○ Clothes dryer lint filter to be removed and cleaned (if applicable).
- ○ Laundry tub to be cleaned and polished, plug hole to be clear of debris.
- ○ Tap fittings to be polished.

GENERAL - all rooms

- Air vents to be dusted and free of cobwebs.
- Windows to be cleaned inside and out.
- Fly screens to be removed carefully and hosed or brushed to remove dirt and dust.
- Window sills to be cleaned.
- Doors and door frames to be clean and undamaged.
- Fly wire screen in screen doors to be in tact with no tears.
- Cobwebs to be removed from ceiling cornices and walls.
- Light switches and power points to be cleaned.
- Marks to be removed from walls. Note - use sugar soap only.
- All light fittings to be cleaned and free from insects. Bulbs to be replaced if blown.
- Skirting boards to be wiped clean.
- All hard surface floors to be swept/vacuumed and mopped clean.
- Tile grout – kitchen, bathrooms and laundry – wall and floor (if applicable) to be cleaned with commercial tile grout cleaner
- All ceiling fans to be cleaned and free of dust.
- Clean and polish all mirrors including wardrobe door mirrors.
- Venetian blinds/vertical blinds to be cleaned on both sides and free of dust.
- Drapes/blinds to be in a clean condition.
- Heating/cooling vents to be clean and free of dust.
- Return air vent for heating system to be clean and free of dust.
- If pets have been kept on the premises, then you must have the property professionally pest controlled for fleas and a receipt produced to our office.

CARPETS

- Carpets are to be professionally cleaned and a receipt given to our office with the return of keys/remotes and gym swipe passes (if applicable).
- Please note – if you choose not to use our recommended carpet cleaners you could be liable to have the carpets re-cleaned should they not meet professional standard of cleanliness.

RUBBISH BINS

- All rubbish, recycle and gardening bins are to be left empty and clean. Please note rubbish removal will incur a charge.

OUTSIDE AREA

- Lawns to be mowed and edges trimmed within two days of vacating. (Do not dump grass clippings or other garden matter in garden beds or behind garage/shed.)
- Flower beds, paved and pebbled areas to be weeded.
- All rubbish to be removed from property.
- Driveway, carport, garage and any concrete area to be free from oil and grease stains.
- Garage floor to be swept and cobwebs removed.
- Cobwebs to be removed from outside eaves, awnings and ceilings.
- Pool and spa to be cleaned, vacuumed and at the correct pH factor (if applicable).

DAMAGE

- Any damage to the property which occurs as a result of the renter's neglect must be rectified at the renter's cost.

VACATING

- Ensure final readings are taken on all utilities – 48 hours after vacate.
- Leave security alarm system in unarmed position.
- Use mail re-direct facility through Australia Post.
- Provide our office with your forwarding address and contact details.
- Ensure manuals and appliance operating instructions remain at the property.

Please note - Rent is payable to the renter until all keys/remotes/gym swipe passes are returned to our office.

Here is a list of professionals that you can contact, if you wish, to assist with your vacate.

Please note: We do not guarantee quality of work and we are not responsible for ensuring that your expectations are met. Our office will hold you responsible if there is outstanding work required and will not deal directly with the tradespeople you have engaged.

General Cleaning including carpet cleaning:

Momentum cleaning
Mobile: 0470 038 251
Email: info@momentumcleaning.com.au

Ridgemont Homes Pty Ltd
Email: lmitsika@bigpond.net.au

Pro clean Melbourne
Phone: 1300 966 838
Email: info@procleanmelbourne.com.au

Gardening Services:

Newland Garden & Lawns
Mobile: 0403787817
Email: thomasritter30@gmail.com

Handyman Services:

Built 4 You Carpentry & Maintenance
Mobile: 0401 330 616
Email: built4you2016@gmail.com

Sode Solutions
Mobile: 0401 668 236
Email: daniel@sodesolutions.com.au

Pest / Flea treatment:

Jims Pest Control North Geelong
Mobile: 0466 136 645
Email: greg.m@jimspestcontrol.com.au

Jack - New Boda Pest Control
Mobile: 0401 212 186
Email: info@newbodapestcontrol.com.au